

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
RE-ORGANIZATION MEETING
JANUARY 2, 2024 5:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL OF HOLDOVER MEMBERS

Commissioners George Bowers _____ and Jeffery Lewis _____

PUBLIC COMMENT

Everyone is reminded that this meeting is being electronically recorded as indicated by the postings in the room. Any citizen wishing to address the Board is requested to do so from the microphone in the front of the room. Please give your name and address prior to your reason for speaking. Thank You.

1.APPOINTMENT OF TEMPORARY CHAIRMAN

I move that _____ be appointed Temporary Chairman for the purpose of Re-Organization.

Motion by: _____ secc. _____

Commissioners Bowers ____, Lewis ____

2.PRESENTATION OF CERTIFICATES OF ELECTION (procedure only)

The Temporary Chairman calls for the Commissioners-elect to present their certificates of election to the Township Secretary. The Secretary reads the certificates of Commissioners-elect for George Andrejko, Albert Bagusky, Joseph Howanitz, William Howatt, Ronald Krushnowski.

The Temporary Chairman introduces the Honorable Kyle Halesey, District Justice, who will administer the Oath of Office to Commissioners Elect Andrejko, Bagusky, Howanitz, Howatt, Krushnowski.

Leonard Sanguedolce, Esq., Solicitor will witness the signing of the Oaths of Office by the Commissioners.

The Temporary Chairman will declare that George Andrejko, Albert Bagusky, Joseph Howanitz, William Howatt and Ronald Krushnowski are Commissioners of the Township of Hanover, County of Luzerne, Commonwealth of Pennsylvania.

The Temporary Chairman will request that Commissioners Andrejko, Bagusky, Howanitz, Howatt, Krushnowski take their seats on the Board of Commissioners.

3.ACCEPTANCE – OATH OF OFFICE

I move that the certificates of Election and the Oaths of Office are accepted and that the Certificates of Election be returned to the Commissioners, and the Oaths of Office be filed in the Office of the Township Secretary.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

4.NOMINATIONS FOR CHAIRMAN – Nominations from the Board

The Temporary Chairman will call for nominations for Vice Chairman of the Board. (Any Board member) I nominate _____ as Chairman of the Board of Commissioners.

The Temporary Chairman will call for any further nominations for Chairman twice. After nominations for chairman, the temporary chairman declares the nominations closed and calls for a vote on the nomination of _____ for chairman.

Vote of the Board written down as roll called by Township Secretary.

5.NOMINATIONS FOR VICE-CHAIRMAN– Nominations from the Board

The Chairman will call for nominations for Chairman of the Board.

(Any Board member)I nominate _____ as Vice-Chairman of the Board of Commissioners.

The Chairman will call for any further nominations for Vice Chairman twice. After nominations for vice-chairman, the chairman declares the nominations closed and calls for a vote on the nomination of _____ for vice-chairman.

Vote of the Board written down as roll called by Township Secretary.

6.APPOINTMENT OF TOWNSHIP MANAGER/BUDGET DIRECTOR

I move that _____ be appointed and the employment agreement and addendum approved as Manager/Budget Director of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

7.APPOINTMENT OF TOWNSHIP SECRETARY

I move that _____ be appointed as Secretary of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

8.APPOINTMENT OF TOWNSHIP ASSISTANT BUDGET DIRECTOR

I move that _____ be appointed as Assistant Budget Director of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

9.APPOINTMENT OF TREASURER

I move that _____ be appointed as Treasurer of the Township of Hanover for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution. The bond for this position will be set at \$1,000,000.00.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

10.APPOINTMENT OF SOLICITOR

I move that _____ be appointed as Solicitor of the Township of Hanover effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

11.APPOINTMENT OF ENGINEER

I move that _____ be appointed as Township Engineer as per the fee schedule effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

12.APPOINTMENT OF TRAFFIC SIGNAL AND STREET LIGHT REPAIR COMPANY

I move that _____ be appointed as traffic signal and street light repair company per the fee schedule. This is necessary due to emergency nature of street and intersection light illumination.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

13.APPOINTMENT OF ZONING HEARING BOARD SOLICITOR

I move that _____ be appointed as Solicitor of the Township of Hanover Zoning Hearing Board for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

14.APPOINTMENT OF PLANNING COMMISSION SOLICITOR

I move that _____ be appointed as Solicitor of the Township of Hanover Planning Commission for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____ Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

15.APPOINTMENT OF CIVIL SERVICE COMMISSION SOLICITOR

I move that _____ be appointed as Solicitor of the Township of Hanover Civil Service Commission for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

16.APPOINTMENT OF CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR/ASSISTANCE ZONING OFFICER/PLUMBING HVAC INSPECTOR

I move that _____ be appointed as Code Enforcement Officer/Building Inspector/Assistant Zoning Officer/Plumbing HVAC inspector for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

17.APPOINTMENT OF ZONING OFFICER

I move that _____ be appointed as Zoning Officer for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

18.APPOINTMENT OF HEALTH OFFICER

I move that _____ be appointed as Health Officer for a term of two (2) years effective January 1, 2024 as per the 2024 Salary and Compensation Resolution and hourly rate.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

19.APPOINTMENT OF ELECTRICAL INSPECTOR

I move that _____ be appointed Electrical Inspector for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

20.APPOINTMENT OF PROPERTY AND MAINTENANCE OFFICERS

I move that _____ and _____ be appointed as property and maintenance officers for a term of two (2) years effective January 1, 2024 at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____ Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

21.APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

I move that _____ be appointed Emergency Management Coordinator for a term of two (2) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

22.APPOINTMENT OF MUNICIPAL SEPERATE STORM SEWER COORDINATOR

I move that _____ be appointed Municipal Separate Storm Sewer (MS4) Program Coordinator for a term of two (2) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

23.APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER

I move that _____ be appointed sewage Enforcement Officer for a term of two (2) years effective January 1, 2024 at a salary as per the fee schedule.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

24.APPOINTMENT OF RIGHT TO KNOW OFFICER

I move that _____ be appointed Right to Know Officer for a term of two (2) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

25.APPOINTMENT OF POLICE DEPARTMENT RIGHT TO KNOW OFFICER

I move that _____ be appointed Police Department Right to Know Officer for a term of two (2) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

26.DEPOSITORIES FOR HANOVER TOWNSHIP FUNDS

I move that the following be appointed depositories for a term of two (2) years effective January 1, 2024:

Fidelity Bank, Wayne Bank, M&T Bank, First Keystone Bank, FNCB Bank and The Pennsylvania Local Government Investment Trust

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

27.APPOINTMENT OF VACANCY CHAIRMAN

I move that _____ be appointed Vacancy Chairman for a term of two (2) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

28.APPOINTMENT OF PLANNING COMMISSION MEMBER

I move that _____ be appointed to the Planning Commission for a term of four (4) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

29.APPOINTMENT OF ZONING HEARING BOARD MEMBERS

I move that _____ and _____ be appointed to the Zoning Hearing Board for a term of five (5) years effective January 1, 2024 at a salary as at a salary as per the 2024 Salary and Compensation Resolution.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

30.APPOINTMENT OF WYOMING VALLEY SANITARY AUTHORITY BOARD MEMBER

I move that _____ be appointed to the Wyoming Valley Sanitary Authority Board for a term of five (5) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

31.APPOINTMENT OF CIVIL SERVICE COMMISSION MEMBERS

I move that _____ and _____ be appointed to the Civil Service Commission for a term of five (6) years and _____ be appointed for a term of two (2) years effective January 1, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

32.HIRING – FIRE DEPARTMENT

I move that Joseph Scudder be hired to fill a vacancy in the Hanover Township Fire Department at a rate as per the Collective Bargaining Agreement effective January 3, 2024.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

33.APPROVAL – OPERATIONS AND MAINTENANCE AGREEMENT

I move to approve the Operations and Maintenance Agreement with NorthPoint Development for stormwater management for Buildings 1 and 2 and that the Chairman is authorized to sign them.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

34.APPROVAL - REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT

I move to approve the request from the Hanover Area School District to apply for a Redevelopment Assistance Capital Program (RACP) grant for redevelopment of the track & field stadium.

Motion by: _____ secc. _____
Commissioners Andrejko ____, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____,

35.ADJOURMENT

Motion by: _____ secc. _____
Commissioners Andrejko, Bagusky ____, Bowers ____, Howanitz ____, Howatt ____, Krushnowski ____, Lewis ____.